**Go Kit Inventory**

**General**

Bull Horns – 2 (or more depending on the number of students and reunification locations)

Bright Reflective vests – 20

Reunification Forms – enough for each students plus extra

Laminated Reunification signs – Alphabetical or grade level

Laminated Check-in banner

Laminated directional signs – 6 left arrows and 6 right arrows

Clip boards – 10

Pencils – 2 dozen (pre-sharpened)

Extra/ Missing staff/ student forms – 15

Whistles – 10

Floor plans – 3

Flip chart – 2

Operations manual – 1

Extension cords – 2 - 100 Ft.

Duct tape – 6 rolls

Paper – 1 ream

Flashlights and batteries – 6

Biographies of sexual offenders that live near the school/ relocation site

Class lists – 2 copies

Teacher schedules – 2 copies

Student and staff emergency information – one copy if internet access is unavailable

Do not release information

Photo book – If available

School reach/ connect ed information and pass codes